



# STROUD DISTRICT COUNCIL

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20 November 2023

## AUDIT AND STANDARDS COMMITTEE

A meeting of the Audit and Standards Committee will be held on **TUESDAY, 28 NOVEMBER 2023** in the Council Chamber, Ebley Mill, Ebley Wharf, Stroud at **7.00 pm**

Kathy O'Leary  
Chief Executive

**Please Note:** The meeting is being held in the Council Chamber at Stroud District Council and will be streamed live on the Council's [YouTube Channel](#). A recording of the meeting will be published onto the [Council's website](#). The whole of the meeting will be recorded except where there are confidential or exempt items, which may need to be considered in the absence of press and public.

If you wish to attend this meeting, please contact [democratic.services@stroud.gov.uk](mailto:democratic.services@stroud.gov.uk). This is to ensure adequate seating is available in the Council Chamber.

### AGENDA

1. **APOLOGIES**  
To receive apologies for absence.
2. **DECLARATION OF INTERESTS**  
To receive declarations of interest.
3. **MINUTES (Pages 3 - 10)**  
To approve the minutes and the exempt minutes of the meeting held on 26 September 2023.
4. **PUBLIC QUESTIONS**  
The Chair of the Committee will answer questions from members of the public submitted in accordance with the Council's procedures.

**DEADLINE FOR RECEIPT OF QUESTIONS**  
**Noon on Wednesday, 22 November 2023**

Questions must be submitted to the Chief Executive, Democratic Services, Ebley Mill, Ebley Wharf, Stroud and can be sent by email to [Democratic.services@stroud.gov.uk](mailto:Democratic.services@stroud.gov.uk)

5. **MEMBER QUESTIONS**  
See Agenda Item 4 for deadlines for submission.

6. **INTERNAL AUDIT ACTIVITY PROGRESS REPORT 2023-24(Pages 11 - 28)**  
To inform Members of the Internal Audit activity progress in relation to the approved Internal Audit Plan 2023-24.
7. **CONTRACT MANAGEMENT FRAMEWORK UPDATE (Pages 29 - 80)**  
To update the Council's corporate contract management framework following recommendations from the audit report.
8. **HALF YEAR TREASURY MANAGEMENT REPORT 2023/24 (Pages 81 - 96)**  
To provide an update on Treasury Management activity as at 30/09/2023.
9. **ANNUAL CODE OF CONDUCT REPORT 2022-2023 (Pages 97 - 100)**  
This report sets out a summary of the Code of Conduct complaints considered by the Monitoring Officer between the period 1 November 2022 and 31 October 2023.
10. **ANNUAL AUDIT LETTER (Pages 101 - 118)**  
To inform Members of the External Audit activity progress.
11. **STANDING ITEMS**
  - (a) Corporate Risk Register Update (Pages 119 - 130)
  - (b) To consider the Work Programme (Pages 131 - 132)

#### **Members of Audit and Standards Committee**

##### **Councillor Nigel Studdert-Kennedy (Chair)**

Councillor Paula Baker  
Councillor Doina Cornell  
Councillor Laurie Davies  
Councillor Stephen Davies

##### **Councillor Martin Percy (Vice-Chair)**

Councillor Christopher Jockel  
Councillor Norman Kay  
Councillor Keith Pearson